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YMCA OF HIGH POINT JOB DESCRIPTION

Job Title: Aquatics Director
FLSA Status: Non-Exempt / Seasonal
Reports to: Program Director

Branch: Camp Cheerio
Revision Date: 10/10/2015

POSITION SUMMARY:

Under the direction and daily supervision of the Program Directors, the Aquatics Director implements the operation of the entire Aquatics Program including the pool and the lake. The Aquatics Director is a member of the Leadership staff and supervises the Assistant Aquatics Director, Lifeguards, and Activity Instructors assigned to aquatics activities and is responsible for visually inspecting the lake and pool daily for general safety and to verify that all safety equipment is present and in good working order at all times.

ESSENTIAL FUNCTIONS:

1. Adheres and complies with the YMCA of High Point Employee Manual, Policy & Procedures Manual, Code of Conduct and Staff Standards & Expectations.
2. Tests and classifies swimming ability of staff and campers.
3. Utilizes staff abilities to the best advantage in carrying out the waterfront program in swimming, lifesaving, canoeing, kayaking, etc.
4. Supervises camp staff assigned to the pool and/or lake and assigns staff appropriately.
5. Carries out instruction and lifeguard duties during swim classes.
6. Maintains the pool including vacuuming, cleaning tile, backwashing, etc.
7. Checks equipment and making or requesting necessary repairs.
8. During staff training, sets up pool and waterfront area and trains staff.
9. Writes lesson plans which foster participants' aquatics skills.
10. Conducts daily inventory and storage of equipment and supplies to ensure adequate quantities.
11. Teaches and monitors proper use of equipment.
12. Evaluates current season and makes suggestions for following camp season.
13. Maintains cleanliness of pool daily including tiles, pool deck, and water quality.
14. Monitors chemical and temperature of pool and adjusting as needed.
15. Serves as an active member of the Leadership Staff, assisting in a weekend camper supervision, evaluations, and participating as a leader in other areas of camp as determined by the Camp Director.
16. Attends all staff meetings, in-service trainings, camp-out/cook out, opening and closing ceremonies as required by supervisors.
17. Conducts behavior at all times in a professional manner to reflect positively on the YMCA.
18. Performs other duties and tasks as requested by immediate supervisor to facilitate efficient and effective operation of the YMCA.

QUALIFICATIONS:

1. Must be at least 21 years of age.
2. Training and experience in waterfront activities.
3. Current water safety instructor's (WSI) or lifeguard certification.
4. Current CPR and first aid certifications.
5. WSI or Lifeguard Instructors Certification preferred, but not required.

YMCA CAMP CHEERIO JOB DESCRIPTION – AQUATICS DIRECTOR

PHYSICAL DEMANDS

Sufficient strength, agility and mobility to perform essential functions and to supervise program activities. Hear noises and distress signals within the lake and pool areas. Sufficient stamina to perform job duties in extreme climates. Walking, climbing, standing, sitting, ability to tread water, swimming, and carrying, lifting, pushing and pulling persons up to 200 pounds.

