

YMCA of Greater High Point - Camp Cheerio

Job Description

Job Title: Senior Counselor

Branch: Cheerio

Reports to: Head Counselor, Camp Directors

Position Code: Non Exempt

Date: January 2009

General Function

The Senior Counselor serves as the leader of the cabin unit responsible for the total well-being of all campers in the cabin. The Senior Counselor also has supervisory responsibility over the Junior Counselor and Counselor-in-Training in the cabin unit.

Desired Qualifications

- Previous experience in working with children as indicated by reference checks
- Ability to relate to one's peer group
- Ability to accept supervision and guidance
- Ability to assist in teaching activities
- Good character, integrity, and adaptability
- Enthusiasm, sense of humor, patience, and self-control
- Rising college sophomore or age equivalent

Essential Responsibilities

- Auditory ability to respond to critical incidents
- Ability to perform routine first aid tasks
- Abilities to enforce appropriate safety regulations, emergency procedures and apply appropriate behavior management techniques
- Physical ability to operate emergency exits and perform emergency procedure.
- Ability to participate in activities that will help all participants experience success

General Responsibility

To meet and identify camper needs

Specific Responsibilities

- Assist co-counselor in assuring physical, mental, social and emotional well-being of campers
- Teach Christian values
- Recognize and respond to opportunities for problem solving in the group
- Develop opportunities for interaction between campers and staff
- Provide opportunities for the group so that each individual experiences success during camp
- Provide opportunities for discussion of individual or group problems or concerns
- Help each participant meet the goals established by camp for camper development

General Responsibilities

To carry out camp programs.

Specific Responsibilities

- Guide cabin group and individual campers in participating successfully in all aspects of camp activities
- Carry out established roles for supervising camper health
- Carry out established roles in enforcing camp safety regulations

- Develop cabin or activity plans with co-counselors and staff
- Develop and carry out morning watch, vespers as assigned with co-counselor.
- Supervise all assigned aspects of the campers' day including morning reveille, cabin clean-up, meal times, rest hour, evening program, daily cabin devotions, getting ready for bed, and after taps duties as assigned.
- Instruct campers in emergency procedures such as fire drills, evacuating the cabin, etc.
- Help campers plan their participation in camp-wide programs, special events, and activities
- Teaching activities as assigned by the summer program directors

General Responsibilities

To fulfill other staff administrative roles

Specific Responsibilities

- Prepare for and actively participate in staff training, meetings, and supervisory conferences
- Set a good example for junior counselors, campers and others including cleanliness, punctuality, sharing clean-up and chores, sportsmanship, and table manners
- Follow camp rules and regulations pertaining to smoking, use of alcoholic beverages, and use of drugs
- Encourage respect for personal property, camp equipment, and facilities.
- Manage personal time off in accordance with camp policies
- Maintain good public relations with campers' parents
- Submit all required reports on time (camper development forms, lesson plans, etc.)
- These are not the only duties to be performed. Some duties may be reassigned and other duties may be assigned as required.

Job Requirements

- Good moral character
- Sound Christian values
- Emotional maturity
- Flexibility/ability to adjust to different situations
- Ability to communicate
- Rising college sophomore or age equivalent
- Enjoy working with children
- Ability to work with a group (campers, counselors and staff)
- Ability to put campers first

We understand and mutually accept that the above job description and any supplement request is our agreement as to the job to be performed.

Supervisor

Supervisee