

**YMCA of Greater High Point - Camp Cheerio
Job Description**

Job Title: Assistant Riding Master
Incumbent:
Reports to: Riding Master, Program Director

Branch: Cheerio
Position Code: Non Exempt
Date: November 2006

General Function

Under the general supervision of the Riding Director, the Assistant Riding Director assists in all aspects of the horse care and instruction program.

Know How

A minimum of 2 years experience working with horses - both in horse care and instruction.

Essential Functions

- Auditory ability to respond to critical incidents.
- Ability to perform routine first aid tasks.
- Abilities to observe staff effectiveness enforce appropriate safety regulations and emergency procedures and apply appropriate behavior management techniques.
- Physical ability to operate emergency exits and perform emergency procedures.
- Ability to participate in activities that will help all participants experience success.

Principal Activities

- Supervise/assist barn hands with feeding, saddling, and barn upkeep.
- Maintain health of horses including shoeing and worming.
- Schedule counselors for classes.
- Sign campers up for classes based on ability and experience.
- Teach classes - beginner through advanced.
- Establish and enforce safety guidelines.
- Organize an overnight horseback trip for capable advanced riders during two week sessions.
- Arrange schedule that provides feeding and care of horses between sessions.

Job Requirements

- Good moral character
- Sound Christian values
- Emotional maturity
- Flexibility/ability to adjust to different situations
- Ability to communicate
- Minimum age 18 (Rising sophomore in College)
- Patient
- Sensitive to physical, mental, and social needs of campers and staff.
- Strength in Western and/or English riding.
- Ability to take/give directions as delegated by the Riding Director.

We understand and mutually accept that the above job description and any supplement request is our agreement as to the job to be performed.

Supervisor

Supervisee