

**YMCA of Greater High Point - Camp Cheerio
Job Description**

Job Title: Aquatics Staff (Lifeguard/Activity Instructor) Branch: Cheerio
Incumbent: Position Code: Non Exempt
Reports to: Aquatics Director, Summer Program Directors Date: December 2008

General Function

Under the general supervision of the Aquatics Director, the Aquatics Staff assists in the operation of the entire Aquatics Program including the pool and the lake.

Desired Qualifications

- Training and experience in waterfront activities
- Current water safety instructor's certification
- Current lifeguarding, smallcraft (lake position), and other certifications as appropriate to position
- Current CPR and first aid certifications
- Desire and ability to work with children outdoors
- Ability to relate to one's peer group
- Ability to accept guidance and supervision
- Good character, integrity and adaptability
- Enthusiasm, sense of humor, patience, and self-control
- Sound Christian values

Essential Functions

- Auditory ability to respond to critical incidents.
- Ability to perform routine first aid tasks.
- Abilities to observe staff effectiveness, enforce appropriate safety regulations and emergency procedures and apply appropriate behavior management techniques.
- Physical ability to operate emergency exits and perform emergency procedures.
- Ability to participate in activities that will help all participants experience success.

General Responsibilities

To teach and help coordinate camp's Aquatics programs, including the waterfront (lake) and swimming (pool) activities, and help maintain standards that lead to a safe, quality program.

Specific Responsibilities

- Assist in checking equipment and making or requesting repairs.
- Assist in conducting inventory, storing, and keeping equipment in good condition.
- During staff training, work with aquatics director and assistant to set up pool and waterfront area and teach staff their responsibilities in the activities.
- Write lesson plans, with the help of the aquatics director and assistant, which foster participants' aquatics skills.
- Assist in the testing and classifying swimming ability of staff and campers
- Keep records on all participants; help them progress from beginner to advanced levels.
- Award recognition and participation certificates campers, when earned.
- Conduct daily check of equipment and supplies when needed, with approval of waterfront director, ensuring timely arrival of materials.
- Teach and monitor proper use of equipment.
- Supervise camp staff assigned to the pool and the lake.
- Assist in maintenance of the pool including vacuuming, cleaning tile, backwashing, etc.
- Assist in packing all materials and supplies at end of season.
- Evaluate current season and make suggestions for following camp season.
- These are not the only duties to be performed. Some duties may be reassigned and others may be assigned as required.

We understand and mutually accept that the above job description and any supplement request is our agreement as to the job to be performed.

Supervisor

Supervisee